



WAYNE STATE UNIVERSITY

Protocol of Victims/Survivors of Sexual Misconduct

This document should be given to every student who reports they have been the victim of any type of sexual misconduct on WSU's campus or at a university-sponsored event.

If you are the victim of any type of sexual misconduct on WSU's campus or at a university sponsored event, as soon as possible after an incident, you should:

1. Get to a safe place.
2. Contact the **WSU Police immediately at (313) 577-2222**. They will secure the crime scene, where possible, and assist you in any way possible, including escorting you to the nearest hospital.
3. Seek medical attention unless you are sure that you have no injuries. A hospital visit is important to that evidence can be preserved. While at the hospital, the following things should be done/documented:
 - A full physical examination
 - Discuss with the hospital's health care provider the extent of your injuries
 - If you suspect that you were given any drug, such as GHB or Rohypnol, as for a blood and urine test to detect the presence of such chemicals.
 - If you were sexually assaulted, try to preserve collectible evidence; refrain from bathing, douching, changing clothes, eating, drinking or cleaning up the area where the assault occurred.
 - If you were physically assaulted, try to refrain from touching any possible evidence.
4. Contact a friend, family member or someone you trust to come and stay with you, or ask the WSU Police to do so for you.
5. If you live in one of the University's residence halls or apartments, contact your Resident Advisor or the Community Director directly. They will help you in any way they can, including providing a safe room or transfer to another residence hall in order to keep you safe and comfortable.
6. As soon as you are able, write down as much as you can remember about the incident, including the circumstances of the incident, the description of the offender and the physical environment where the incident occurred.
7. Make an appointment with a counselor who is trained to assist victims/survivors of sexual misconduct to discuss the emotional and physical impact of the incident.



- Wayne State University provides such assistance through the **Office of Counseling and Psychological Services (CAPS)**, at **(313) 577-3398**, www.caps.wayne.edu or visit them 552 Student Center Building. CAPS is **free** to all enrolled WSU students and is totally **confidential**.

CAPS is open from 8:30 a.m. to 7:00 p.m. Monday-Thursday and 8:30 a.m. to 5:00 p.m. on Fridays. In case of an emergency during other hours, all **(313) 577-9982**.

- Crisis intervention and counseling is also available at the Detroit Police Victim Assistance Program, 4707 St. Antoine, ST. M167, Detroit, MI 48201, **(313) 833-1660**.
8. Assess your need for a Personal Protection Order (PPO). The Wayne State Police can assist you in seeking a PPO.
 9. The Wayne State Police, in consultation with the Wayne County Prosecutor's Office, will advise you with regard to pursuing criminal charges.
 10. If you choose, and the offender is a Wayne State University student, contact the **Dean of Students at (313) 577-1010** to obtain an explanation of the process for filing Student Code of Conduct charges against the student. This is an administrative process within WSU and can be done in addition to any criminal charges. It can also be done even if you decide not to pursue criminal charges.

The Dean of Students is also the University's Title IX Deputy Coordinator and is responsible for ensuring that the University promptly and fairly investigates all incidents of sexual misconduct involving students. The Dean can be reached at **(313) 577-1010** or ak3096@wayne.edu; or at room 351 of the Student Center Building.

The Dean of Students can also implement any changes in your class schedule that may be warranted if the offender is someone who attends classes with you.

11. If you choose, and the offender is a Wayne State University faculty or staff member, contact the Director of the Office of Equal Opportunity (OEO) at **(313) 577-2280** to obtain an explanation of the process for filing a complaint against the faculty or staff member. This is an administrative process within WSU and can be done in addition to any criminal charges. It can also be done even if you decide not to pursue criminal charges

The Director of OEO is also the University's Title IX Coordinator and is responsible for ensuring that the University promptly and fairly investigates all



incidents of sexual misconduct. The Director can be reached at **(313) 577-2280**; or at Christopher.jones@wayne.edu; or at Room 4324 of the Faculty Administration Building.

I acknowledge receipt of this protocol:

Name Date

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